



GOVERNMENT OF KARNATAKA
(Commercial Taxes Department)

No. ADCOM (I&C)/P.A./CR-31/2011-12

Office of the Commissioner of
Commercial Taxes (Karnataka),
Vanijya Therigegala Karyalaya,
Kalidasa Road, Gandhinagar,
Bangalore-560009.
Date:09/10/2013

PREAMBLE

Whereas, Sub-section (2) of Section 53 of the Karnataka Value Added Tax Act, 2003(Karnataka Act No. 32 of 2004) specifies that certain documents shall accompany a goods vehicle which has to be produced at the time of checking of such vehicle and

Whereas Clause (b) of Sub-section (2) of Section 53 of the Karnataka Value Added Tax Act, 2003 (Karnataka Act No. 32 of 2004) authorizes the Commissioner to notify the documents which should accompany the goods carried in the goods vehicle and

Whereas such production and verification of the documents consume time and may also lead to avoidable delays at the time of check and

Whereas it is expedient in the public interest to have a system where all transactions recorded in such documents are properly accounted for by the dealers and

Whereas Sub-section 2-A of Section 53 of the Karnataka Value Added Tax Act, 2003(Karnataka Act No. 32 of 2004) authorizes the Commissioner to notify the goods, the transport of which needs to be entered in the notified website.

Now, therefore, in exercise of the powers vested under Sub-section 2-A of Section 53 of the Karnataka Value Added Tax Act, 2003(Karnataka Act No. 32 of 2004) and in supercession of the Notification No. ADCOM (I&C)/P.A./CR-31/2011-12 dated 23-12-2011, following Notification is issued and it comes into effect from 01-11-2013.

NOTIFICATION

PART - A

**FOR DESPATCHES BY REGISTERED DEALERS AS A RESULT OF
SALE**

1. Every dealer registered under the Act who dispatches any of the following goods:
 1. Arecanut
 2. Automobile parts and accessories thereof of all kinds
 3. Bitumen (Asphalt) and Cold Tar
 4. Cardamom
 5. Cashew
 6. Cement
 7. Cement Concrete Blocks and Cement Bricks of all sizes
 8. Chemicals of all kinds
 9. Coffee Seeds
 10. Cotton
 11. Edible Oil including Vanaspathi
 12. Electrical goods of all kinds including appliances
 13. Electronic goods of all kinds
 14. Flooring / Wall tiles of all kinds
 15. Furniture and parts thereof of all kinds
 16. Glass in all forms
 17. Granite/Marble blocks, slabs and tiles

18. Gutka, Khaini, Cigarettes, Zarda, All kinds of Tobacco other than Raw Tobacco, Pan Masala, Pan Chatnis, Scented Snuffs and Kheemam
19. Hardware of all kinds excluding Computer Hardware
20. Iron and Steel as described in item (iv) of Section 14 of the CST Act, 1956
21. Lubricant oil including Waste oil
22. Machinery of all kinds and parts thereof
23. Non-ferrous metals in all forms
24. Oil Seeds including copra
25. Ores of all kinds
26. Packing materials of all kinds
27. Paints
28. Paper of all kinds
29. Pepper
30. Plastic Granules of every description.
31. Plywood, Veneer, Boards including flooring boards and laminated sheets
32. Ready Concrete Mixture
33. Readymade garments
34. Rubber
35. Sanitary fittings of every description
36. Scrap of ferrous and non-ferrous metals
37. Tea
38. Timber including Eucalyptus and Casurina

as a result of **sale**, whose sale value exceeds twenty thousand rupees shall enter the details of such goods in the format appearing in one of the departmental websites namely, <http://vat.kar.nic.in/>, <http://sugam.kar.nic.in>, <http://sugam2.kar.nic.in>, before the movement of goods commences. A photocopy of the tax invoice shall be carried, in addition to entering the details in the departmental website, when the goods covered by a single

invoice is carried in more than one goods vehicle. Further if a single invoice has more than one commodity even after uploading the details onto the website, the invoice would have to be carried with the goods vehicle.

The following details shall be uploaded on the website:

1	TIN of the consignor
2	Name and address of the Consignor
3	TIN of the consignee
4	Name and address of the consignee
5	Place from where goods are consigned
6	Place to which goods are consigned
7	Invoice, Delivery Challan, Gate Pass, Declaration or the like.
8	Date of invoice or date of any of the above mentioned documents
9	Description of goods
10	Quantity of goods
11	Taxable value of goods
12	Amount of tax collected
13	Rate of tax
14	Date of despatch

Further, the following details may also be uploaded:-

1	Goods vehicle number
2	LR number
3	LR Date

2. The dealers dispatching goods other than those mentioned in Para-1 above may also upload information in the abovementioned manner so as to facilitate expeditious clearance at the check posts.

PART – B

FOR TRANSPORTATION NOT AS A RESULT OF SALE

3. Every dealer registered under the Act who transports any taxable goods not as a result of sale shall enter the details of the goods being transported in goods vehicle in the format appearing in one of the departmental websites namely:

<http://vat.kar.nic.in/>, <http://sugam.kar.nic.in>, <http://sugam2.kar.nic.in>. Such entry shall be made before the movement of goods commences. The following details shall be uploaded on the website:-

1	TIN of the consignor
2	Name and address of the Consignor
3	TIN of the consignee
4	Name and address of the consignee
5	Place from where goods are consigned
6	Place to which goods are consigned
7	Purpose of Transport
8	Sl.No. of Stock Transfer/Branch Transfer Memo/Gate Pass/Delivery Challan or the like.
9	Date of the documents mentioned above
10	Description of goods
11	Quantity of goods
12	Taxable value of goods
13	Amount of tax if collected
14	Date of dispatch

Further, the following details may also be uploaded:-

1	Goods vehicle number
2	L.R. Number
3	L.R.Date

4. Such transportation of goods shall include transportation wherein the buyer has taken possession of goods after purchase and is transporting the same to self. If the seller is an unregistered dealer then the dealer purchasing the goods should enter details as both consignor and consignee.

PART - C

FOR RECEIPT OF GOODS FROM PLACES OUTSIDE THE STATE

5. Every dealer registered under the Act who receives (as a result of purchase or otherwise and which includes import from outside the country) the following goods from outside the State:
1. Automobile parts and accessories thereof of all kinds
 2. Bitumen (Asphalt) and Cold Tar

3. Cement
4. Cement Concrete Blocks and Cement Bricks of all sizes
5. Chemicals of all kinds
6. Dry Fruits
7. Edible oil including Vanaspathi
8. Electrical goods of all kinds including appliances
9. Electronic goods of all kinds
10. Flooring/Wall tiles of all kinds
11. Furniture and parts thereof of all kinds
12. Glass in all forms
13. Granite/Marble blocks, slabs and tiles
14. Gutka, Khaini, Cigarettes, Zarda, all kinds of Tobacco other than Raw Tobacco, Pan Masala, Pan Chatnis, Scented Snuffs and Kheemam
15. Hardware of all kinds excluding Computer Hardware
16. Iron and Steel as described in item (iv) of Section 14 of the CST Act, 1956
17. Machinery of all kinds, parts and accessories thereof
18. Non-ferrous metals in all forms
19. Ores of all kinds
20. Packing materials of all kinds
21. Paints
22. Paper of all kinds
23. Pepper
24. Plastic Granules of every description
25. Plywood, Veneers, Boards including flooring boards and laminated sheets
26. Ready Concrete Mixture
27. Readymade garments
28. Sanitary fittings of every description.
29. Tea

30. Timber including Eucalyptus and Casurina

shall enter the following details of the goods being received in the format appearing in one of the departmental websites namely: [:http://vat.kar.nic.in/](http://vat.kar.nic.in/), <http://sugam.kar.nic.in> <http://sugam2.kar.nic.in> before the goods vehicle enters the State:-

1	TIN of the consignor
2	Name and address of the Consignor
3	TIN of the consignee
4	Name and address of the consignee
5	Place from where goods are consigned
6	Place to which goods are consigned
7	Invoice Number(issued by seller) if movement is as a result of purchase
8	Serial number any other document if received otherwise than by way of purchase
9	Date of invoice/document
10	Description of goods
11	Quantity of goods
12	Value of goods
13	Probable date of receipt

Further, the following details may also be uploaded;-

1	Goods vehicle number
2	LR number
3	LR Date

6. The dealers receiving other goods may also upload information in the aforesaid manner so as to facilitate expeditious clearance at the check posts.

PART – D

**FOR MOVEMENT OF GOODS WITHIN A REVENUE DISTRICT LIMITS
FOR JOB WORK**

7. (a) The dealers who are transporting any taxable goods from their place of business to any other place within the limits of a revenue district for the purposes of job-work of all kinds, shall enter the following details of the

goods in the format appearing in one of the departmental websites namely:
:http://vat.kar.nic.in/, http://sugam.kar.nic.in, http://sugam2.kar.nic.in
before the movement of goods commences.

1	TIN of the consignor
2	Name and address of the Consignor
3	TIN of the consignee(If registered dealer)
4	Name and address of the consignee
5	Place from where goods are consigned
6	Place to which goods are consigned
7	Purpose of Transport
8	Sl.No. of Delivery Challan or the like.
9	Date of the documents mentioned above
10	Description of goods
11	Quantity of goods
12	Value of goods
13	Date of despatch

Further, the following details may also be uploaded:-

1	Goods vehicle number
2	L.R. Number
3	L.R.Date

- (b) Any further movement of the goods coming under clause (a) above, shall be supported by the labour charges bill or self printed delivery challan or Form VAT-515 issued by the dealer or person who has carried on job work for the registered dealer and such document shall contain the unique number relating to the e-SUGAM.

PART – E

FOR MOVEMENT OF GOODS WITHIN A REVENUE DISTRICT LIMITS FOR THE PURPOSES OTHER THAN AS A RESULT OF SALE OR JOB WORK

8. The dealers who dispatches any taxable goods from their place of business to any other place within the limits of a revenue district other than as a result of sale or job work but for the purposes like weighment; line sale; transfer to or from depot, godown (warehouse), branch, head office; shall use self- printed delivery notes in Form VAT 515.

PART-F

PROCEDURE TO ENTER THE INFORMATION IN PARTS A, B, C AND D OF THE NOTIFICATION IN 'e-SUGAM'

9. For making entries in the format given above, the following procedure may be followed:

- a) Every such dealer shall log onto any one of the following three websites:
 - (1) <http://vat.kar.nic.in/>
 - (2) <http://sugam.kar.nic.in>
 - (3) <http://sugam2.kar.nic.in>
- b) Every such dealer shall obtain his user name and password from the jurisdictional LVO or VSO, if it is not already communicated to him by the LVO or VSO for logging on to the departmental website for making entries in Part A, B, C, and D, the dealer is required to chose the appropriate field as appearing in the common format by clicking the corresponding options.
- c) Using the user name and password communicated to him/her by the jurisdictional Local VAT Officer (LVO) or VAT sub Officer (VSO) he shall proceed to make entries with the help of the instructions contained in the website in Part A, B, C, and D, of the notification, the dealer is required to choose the appropriate field as appearing in the common format by clicking the corresponding options. The dealer can choose appropriate box in the common module 'e-SUGAM' for all types of entries in part "A", "B" "C" or "D" as the case may be of the Notification.
- d) After submission of the requisite information, the computer would generate and display a unique number. The dealer should note down this number on paper in a clear and legible manner. There would also be a facility to take a print from the computer and this print will have all the

details uploaded by the dealer along with the 'unique number'. The person in charge of the goods vehicle shall produce the unique number to the check post officer or any other officer who intercepts the goods vehicle enroute in the State. In case, the dealer is unable to generate such unique number in the place of loading of goods, due to non availability of internet or computer facility he may still log on to the notified websites, at a place where such internet or computer facility is available and upload the required details and then obtain the unique number.

- e) Every such dealer shall view the report of all such entries made and unique numbers generated by him during every week for which a facility is provided on the websites to ensure the correctness of the entries and also to ensure that the facility of entry of transactions made by him is not misused by any unauthorized person. In case a dealer finds that any entry of transactions recorded in his account is not entered by him, he should immediately change his password and if for any reason he is unable to change the password he should report this fact to the jurisdictional LVO or VSO in writing. Further, such dealer shall also inform the jurisdictional LVO or VSO within three days from the date of entry of such transaction which he claims to be not made by him.
- f) The dealer should keep the pass word in proper custody. The dealers are advised to change the password at regular intervals.
- g) In order to ensure that there are no instances of misuse of the facility of 'e-SUGAM', it is prescribed that the 'e-SUGAM' once uploaded shall be valid for the following durations:
 - 1) If the distance from the origin of the goods to the destination is less than 100 KMs - validity period is 2 days from the day of uploading
 - 2) If the distance from the origin of the goods to the destination is between - validity period is 3 days from the day of uploading

101 KMs and 500 KMs

- 3) If the distance from the origin of the goods to the destination is above 501 KMs and 1000 KMs - validity period is 5 days from the day of uploading
- 4) If the distance from the origin of the goods to the destination is 1001 KMs and above - validity period is 10 days from the day of uploading

The day will be reckoned as 24 hours from the time of uploading.

10. Instances of non-compliance of this Notification or entering of wrong data would invite penalties under sub-section (12) of Section 53 of the Karnataka Value Added Tax Act, 2003(Karnataka Act No. 32 of 2004).

PART-G

ADDITIONAL FACILITIES IN THE 'e-SUGAM' AVAILABLE IF UPLOADED THROUGH INTERNET VIA COMPUTER

11. The following additional facilities are available to the dealers, who upload the information required for the issue of e-SUGAM through Internet using a computer:
 1. **Multiple 'username' and 'password':** If the dealer has more than one place of business and requires more than one 'password', he shall apply to the jurisdictional LVO/VSO. The jurisdictional LVO/VSO will forward the request to Head Quarters who would then issue required number of 'passwords' as requested by the dealer.
 2. **Uploading of details of multiple commodities specified in a single invoice:** If there are more than one commodity in an invoice, the dealer may specify the consolidated value of all such commodities and the description of commodities may be entered in the box provided in the entry form.
 3. **Entering multiple invoices relating to the same consignor/consignee:** If there are goods covered by multiple invoices relating to the same consignor/ consignee being transported in the same goods vehicle, the

dealer may upload the total value and quantity of goods covered by all such invoices. The invoice number of each and such invoices should be mentioned in the additional column provided.

PART-H

PROCEDURE TO ENTER THE INFORMATION IN 'm-SUGAM' FOR PURPOSES OF PART-A, B, C AND D OF THE NOTIFICATION

- 12.** For dealers who do not have the facility of computer, a system called 'm-SUGAM' is put in place for enabling the dealers to upload the details of goods to be transported into the department's website through their own mobile phones. 'm-SUGAM' is a method for getting the 'e-SUGAM' number for arrival and movement of goods through SMS from their own mobile phone number. For using the 'm-SUGAM' service, the dealer has to write to the LVO/VSO concerned using his existing user-name & password and register two mobile numbers for 'e-SUGAM'.
- a.** For uploading the information in 'm-SUGAM' the dealer in the first place has to login to one of the department's website namely <http://vat.kar.nic.in/>, <http://sugam.kar.nic.in>, <http://sugam2.kar.nic.in/> and register the commodities dealing in for the purposes of availing of the 'e-SUGAM' facility, using the option 'Reports and Help' → 'Add 'e-SUGAM' commodities' and then select the commodities which he/she would be transporting, for 'm-SUGAM' purpose and save the same. He has to note down the commodity codes corresponding to the commodity added/saved and then mention the relevant commodity code numbers in the 'm-SUGAM' for the purpose of sending the SMS for generating 'm-SUGAM' number.
 - b.** There are six parameters used for sending the information through SMS to a designated mobile telephone Nos.9212357123 or 9243355223. Once the information sent reaches the department's server, the system will validate

the details of information and generates 'm-SUGAM' number and return it back to the sender for being used by the sender for enabling its use during movement of goods. The number so generated may be passed on to the transporter for issuing it at the check-post or at the point of interception of the goods vehicle by the officers of the department. The SMS format for sending the information of the details of goods to be transported for getting the 'm-SUGAM' number generated is as under:

KSR [Space] (Write Type of Transaction) [Space] (Write Type of Category of Transaction) [Space] OTHER PARTY TIN [Space] INVOICE NUMBER [Space] TAXABLE VALUE [Space] TAX AMOUNT [Space] COMMODITY CODE [Space] OTHER PARTY LOCATION

c. The system will carry out the following validations before processing the request. In case of failure of validation, the system sends the appropriate error message to the mobile number:

1. It will validate the mobile number linked to the trader's TIN before accepting the request.
2. It will validate the correct key word – KSR for Karnataka 'e-SUGAM'.
3. It will validate the correctness of codes for WS/IS/IM/EX and for TYPE_SAL/PUR/THP/SGS/JRL/STR/STD/CSR/CSD/OTH.
4. It will verify the TIN of the local registered dealer of Karnataka wherever the TIN is entered.
5. It will validate the COMM_CODE against the commodity registered by the dealer for SUGAM purposes.

d. The following table gives the parameters with explanation and acceptable values:

Sl. No.	Parameter Name	Description	Acceptable Value
1	Type of Transaction	Indicates whether the transaction is within the	WS – Within State IS – Inter-State

		State or outside the State	EX – Export IM – Import
2	Category of Transaction	Indicates type of transaction being carried out	SAL – After Sale PUR – After Purchase THP – To His Principal SGS – To Shop/Godown JRL – Job Work/Return/Line Sales CSD – Consignment Sale (Despatch) CSR – Consignment (Receipt) STD – Stock Transfer (Despatch) STR – Stock (Receipt) OTH – Others
3	Other_Party_TIN	Indicates the TIN of the other Party	C – Consumer/Un-regd. Dealer TIN – 11 digits TIN of the Reg. Dlr.
4	Invoice Number	Indicates the document/ invoice number of the transaction	10 Characters of ALPHA NUMERIC value. Special characters not allowed
5	Taxable Value	Indicates the taxable value of the invoice/document/goods	10 Digits numeric values
6	Tax Amount	Indicates the amount of tax collected in the invoice	10 Digits numeric values
7	Code Number of the Commodity	Indicates the commodity code of commodities registered by the dealer in the department's Website	5 Digits numeric values
8	Other Party Location	Indicates the place where the goods are moved to in case of sale/dispatch or place from where the goods are moved from in case of purchase/ receipt.	25 Characters



(Ajay Seth)

Commissioner of Commercial Taxes

(Karnataka), Bangalore.

Commissioner of Commercial Taxes

in Karnataka, BANGALORE

Copies:-

1. To all the Additional Commissioners in the Commissioner's Office, Bangalore.
2. To the Additional Commissioner of Commercial Taxes (Enforcement) South Zone Bangalore for information and the needful action.
3. To all the Joint Commissioners of Commercial Taxes (Enforcement/Vigilance/ Administration/Appeals) of the State, for information and the needful action.
4. To the Deputy Commissioner of Commercial Taxes (E-Governance) Office of the Commissioner of Commercial Taxes, to upload the Notification in the departmental website <http://ctax.kar.nic.in> for the information of the Public and the Dealers and also to upload the same in W.A.N. of the Department for the information of the officers.
5. To the Assistant Commissioner of Commercial Taxes (Public Relation Officer), Office of the Commissioner of Commercial Taxes, to request the Compiler, Karnataka Gazette, Bangalore for publication in the next gazette.
6. Office Copy.