



**GOVERNMENT OF KARNATAKA COMMERCIAL  
TAXES DEPARTMENT**

Vanijya Therige Karyalaya, I Main Road, Gandhinagar,  
Bangalore – 560 009

Telephone No: 080- 22342680

Telefax : 080- 22208402

**No. CCW/CR.13/2015-16**

22<sup>nd</sup> June 2018

**TENDER NOTIFICATION**

1. The Goods and Services Tax has been implemented with effect from 01<sup>st</sup> July 2017. The core functionalities like filing of application for registration, return, payment, inward and outward supplies statement are being carried out by the Goods and Services Tax Network (GSTN). The tax administration functionalities like issue of registration, monitoring of defaulters, scrutiny of returns, audit, assessment/re-assessment, enforcement, appeal etc. are carried out by the Commercial Taxes Department, since the State has opted for Model-I along with other 9 States and Government of India. In order to have robust and stable IT Infrastructure, certain IT products are required to be procured. Accordingly Commercial Taxes Department is in the process of procurement of 6+12 (18) Desktop computers for use in the development of software and for the purpose of use by the departmental officers.

2. As part of the procurement process tenders are now invited in two cover system **through e-Procurement platform** for supply of 6+12 (18) desktop computers along with open MS Office 365 licenses and so as to make the supplied desktop fully operational.

3. The specifications of the six (6) Desktop computers are at Annexure -1 and the specifications of twelve (12) desktop computers are shown at annexure 2.

Provided that the Tender Accepting Authority reserves the right to vary the quantity of desktops required to the extent of 25% either way of the above requirement.

4. The authorities and schedule for tender process are as under:

i	Designation and address of the procuring entity	Commissioner of Commercial Taxes 1st Floor, 'Vanijya Therige Karyalaya', 1st Main Road, Gandhinagar, Bangalore-560 009
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ii	Name of the project for which procurement is to be effected	Procurement desktop and MS Office 365 for use in the development of software and for the use of officers of the CTD
iii	Designation and address of the tender inviting authority	Addl. Commissioner of Commercial Taxes (e-Governance) 4th Floor, 'Vanijya Therige Karyalaya', 1st Main Road, Gandhinagar, Bangalore-560 009
iv	Designation and address of the tender accepting authority	Commissioner of Commercial Taxes 1st Floor, 'Vanijya Therige Karyalaya', 1st Main Road, Gandhinagar, Bangalore-560 009
v	Last date for submission of pre-bid query	27/06/2018 17.00 Hrs.
vi	Pre-bid meeting	28/06/2018 15.00Hrs
vii	Last date for response on pre-bid query by	30/06/2018 17.00 Hrs
viii	Last date and time for receipt of bid	08/07/2018 16.00 Hrs
ix	Date, time and venue for opening of technical bid;	09/07/2018 16.30 Hrs Room No. 401, 4th Floor, 'Vanijya Therige Karyalaya', 1st Main Road, Gandhinagar, Bangalore- 560 009
x	Date, time and venue for opening of commercial bid;	11/07/2018 at 11.00 A.M. at Room No. 401, 4th Floor, 'Vanijya Therige Karyalaya', 1st Main Road, Gandhinagar, Bangalore- 560 009
xi	Telephone No. and e-mail ID for contact	080-22208402, 22342680 <a href="mailto:gstadcom@gmail.com">gstadcom@gmail.com</a>

**Tender document can be downloaded from the website <http://ctax.kar.nic.in> or from <http://eproc.karnataka.gov.in/>.**

**5.** The bids should be submitted through e-Procurement platform vide

<https://eproc.karnataka.gov.in/>

**6. The following are the Pre-Qualification Terms & Conditions under this tender notification.**

6.1 The bidder should satisfy all the terms and conditions.

6.2 The bidder should be a licensed dealer of the product. Manufacturers' Authorization Form (MAF) shall be furnished in the format prescribed in Annexure-3.

6.3 CTD will not deal with any entity other than the authorized bidder, whatsoever the nature of its relation with the bidder.

6.4 Bidders should not be associated, or have been associated in the past, directly or

indirectly, with a firm or any of its affiliates which have been engaged by the purchaser to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the goods to be purchased under this Invitation of Tenders.

6.5 Bidders shall not be under a declaration of ineligibility for corrupt and fraudulent practices issued by the Government of Karnataka.

**7. Technical Bid:** The Technical bid should be complete in all respects and contain all information about the desktop computers and associated software as specified in Annexure-1 and of this document. It should not contain any price information. However it should confirm that all required rates have been quoted in Commercial Offer (CO), without showing the actual amounts in the Technical Bid. It is mandatory to submit all the details in the prescribed formats duly filled in, along with the offer. The Commercial Tax Department, at its discretion, may not evaluate a technical bid in case of non- submission or partial submission of technical details. The technical bid must be submitted by bidder to CTD in an organized and structured manner. etc.,

### 7.1 Criteria for Technical Bid

SI No	Criteria	Documents Required
1.	Bidder should submit a declaration for having an office in Bengaluru	(Refer <b>Annexure-2</b> )
2.	The bidder should be a licensed dealer/authorized partner for the desktop computers intended to be supplied as per the tender.	Manufacturers' Authorization Form (MAF) from OEM shall be furnished in the format prescribed in Annexure-3.
3.	i. The bidder should be a company registered under the Companies Act, 1956/2013 or a Limited Liability Partnership Firm registered under the Limited Liability Partnership Act, 2008 ii. Bidder should have valid GSTIN under GST Act and Permanent Account Number (PAN) issued by income tax department.	Certificate of Incorporation and Commencement of Services. (Refer <b>Annexure-4</b> )  Copy of certificate of GSTIN under GST Act and Permanent Account Number (PAN) card issued by income tax department should be provided. (Refer <b>Annexure-4</b> )
4.	The bidder should have more than 5 crore annual turnover for last 3 years (2014-15, 2015-16 and 2016-17).	Certified copy from Chartered Accountant(Audited Balance Sheet Copies) shall be provided as per the format given in <b>Annexure-5</b>
5.	The Bidder should not be blacklisted by the Government of Karnataka or any of its department/agency or by Central / any other	A declaration signed by Authorized signatory as per <b>Annexure-6</b>

SI No	Criteria	Documents Required
	State/UT Government or its department/ agency for indulging in corrupt or fraudulent practices or for indulging in unfair trade practices for any reasons whatsoever as on the time of bidding.	
6.	The bidder should have supplied desktop computers not less than 100 at least to two Government departments for the years 2016-17 and 2017-18 in both the years.	Satisfactory Certificate - <b>Annexure 7</b>
7.	Submission of Declaration of Acceptance of Terms & Conditions to Tender in the given format.	A declaration signed by Authorized signatory as per- <b>Annexure-8</b>
8.	Submission of undertaking on litigation(s) in the given format.	Undertaking from the Company Secretary or the Authorized Signatory as per <b>Annexure-9</b>
9	Furnishing of the Power of Attorney	Power of Attorney executed by the Bidder in favor of the Principal Officer or duly Authorized Representative, certifying him as an authorized signatory for this Tender- Annexure- 10
10	The bidder should possess ISO certification for IT and IT enabled services (ISO 9001:2015) and have completed at least one year as on 31st March 2018.	Upload copy of ISO Certificate

## 8. Scope of Work

8.1 The bidder should supply 6 (Six) desktops as per the specifications mentioned in annexure-1(A), 12 (Twelve) desktops as per the specifications mentioned in annexure-1(B) and 4 (Four) MS Office 365 Business Subscription with 5 licenses each subscription as per the specifications mentioned in annexure 1(C) of this tender notification to the office of the Commissioner of the Commercial Taxes(Karnataka), Vanijya Therige Karyalaya 1st Main Road, Gandhinagar, Bangalore-560 009.

Provided that the Tender Accepting Authority reserves the right to vary the quantity of desktops required to the extent of 25% either way of the above requirement.

8.2 The bidder should carry out the required configuration of the O.S and MS Office 365 Business subscription and other software in the desktop computer supplied.

8.3 The above should be demonstrated to the designated CTD Official, in the office of the Commissioner of Commercial Taxes (Karnataka), who will, only on satisfaction of the operation of the supplied desktop computers, sign the Acceptance Report.

## 9. Warranty

9.1 Bidder should provide comprehensive onsite warranty for 3 years from the date of supply of desktop computers where these desktop computers may be in use.

9.2 In case of any operational problem, the bidder should be able to resolve the problem within one working day only.

## 10. Conditions of Bid.

10.1 Bids should be valid for a period of 120 days from the last date fixed for submission of bids.

10.2 Bidders should pay EMD of Rs.25,000 ( Rupees Twenty Five Thousand Only)

10.3 The bidder can pay the EMD in the e-Procurement portal using any one of the following payment modes:

- Credit Card
- Direct Debit
- National Electronic Fund Transfer (NEFT)
- Over the Counter (OTC)

10.4 The supplier's bid will be evaluated only on confirmation of receipt of the payment (EMD) in the Government of Karnataka central pooling a/c held at ICICI Bank. For details on e-Payment services and process refer to e-procurement portal.

10.5 EMD would be returned to the unsuccessful bidders soon after the finalization of the bid. The successful bidder's EMD will be returned after furnishing of Performance Bank Guarantee.

10.6 **Commercial Bid:** Commercial Bid shall be filled, uploaded, encrypted by the Digital Signature of the Bidder.

10.7 Separate commercial bid for desktop computers as specified in Annexure-1(A) in From 3A and for desktop computers as specified in Annexure- (1)(B) shall be submitted through portal. While determining the lowest evaluated price, separate and independent value of 6 desktop computers and 12 desktop computers and MS Office 365 Business Subscription will be considered. The price submitted through the e-Procurement portal only be considered for evaluation and no other documents will be considered.

10.8 'Price', will be inclusive of all the costs such as Transportation, Taxes & Duties, configuration and installation of OS, Software, etc. The bidder should mention net value of the product to be supplied and tax element (GST etc.) separately and then put the total value in the

financial bid document. It is mandatory that the commercial bid for desktop computers and MS Office 365 Business shall be submitted separately.

10.9 CTD reserves the right to issue any addendum/corrigendum to this bid document at any time prior to two days before the last date for submission of bids. The CTD may amend any of the bid terms, which would be communicated/ indicated to the bidder as addendum/ corrigendum to bid document in the e-Procurement portal. The amendment so carried out will be binding on all the bidders. It will be assumed that addendum/corrigendum have been taken into consideration by the bidders in their offers after intimation, amendments shall be deemed to form an integral part of this tender document.

10.10 Communication from CTD will, inter alia, be by e – mail id provided in the bid document. Bidders may provide alternate e– mail id for further communication.

10.11 The Earnest Money Deposit (EMD) may be forfeited, if the bidder withdraws his bid during the period of bid validity or in case of successful bidder’s failure to furnish the performance bank guarantee.

10.12 The cost incurred towards bidding and submission of tender documents is the responsibility of bidders, regardless of the conduct or outcome of the tendering process.

## **11. Evaluation of bid:**

A. **Prequalification Evaluation:** The CTD will first scrutinize the eligibility of the prospective bidders as per “Prequalification criteria” mentioned in clause 6 and 7 above, based on the documents submitted by the bidder. The offers of the bidders who fulfill the mentioned prequalification criteria will be taken up for further scrutiny i.e. the technical evaluation.

### **B. Technical bid evaluation:**

i. CTD will scrutinize the technical offers. In the evaluation, CTD will determine whether the technical details along with documents furnished are as per bid requirements and whether items/services are quoted as per the Annexures.

If the bidder proposes to supply desktop computers with the components such as processor, RAM, mother board etc. which are equivalent or higher performance than the specified desktop computers, the bidder should necessarily include documents in the technical bid, to establish such claim to the satisfaction of the Tender Inviting Authority.

- ii. The technical evaluation will be done on the basis of the information provided by Bidder against the detailed specifications of desktop computers and MS Office 365 Business Subscriptions.
- iii. Only those bidders who qualify in the technical evaluation will be treated as qualified for the commercial evaluation.

**C. Commercial Bid Evaluation:**

- i. Commercial bid offers of only those bidders who qualify technically shall be opened on the date & time specified in the bid schedule.
- i. Evaluation of commercial bid offers for 6 desktop computers as specified in Annexure-1(A), 12 desktop computers as specified in Annexure-1(B) and MS Office 365 Business Subscriptions as specified in Annexure-1(C) will be carried out separately and independently.
- ii. Bidder having the lowest commercial offer separately for 6 desktop computers as specified in Annexure-1(A), 12 desktop computers as specified in Annexure-1(B) and MS Office 365 Business Subscriptions as specified in Annexure-1(C) will be selected as successful bidder independently.
- iii. . While determining the lowest evaluated price, separate and independent value of 6 desktop computers and 12 desktop computers and MS Office 365 Business Subscription will be considered.

**12. Award of Contract**

12.1 The Contract will be awarded to the successful bidder(s) which is having lowest commercial offer and selected as per clause 11. The decision of CTD is final in this regard.

12.2 Purchase order, will be issued to the successful bidder, in the CTD format.

12.3 Commercial Taxes Department reserves the right to reject all or any of the tenders.

12.4 The successful bidder should enter into an agreement with CTD within 10 days of the receipt of the award of the contract based on the terms and conditions contained in this bid document.

12.5 The bidder should furnish details to the CTD within 10 days from the date of purchase order by way of performance security an amount equivalent to 10% of the bid

value in respect of desktop computers in the form of a Bank Guarantee of any Nationalized Bank which shall remain in force till the expiry of warranty period of the desktop computers, The bank guarantee (BG) will be returned to the bidder only after satisfactory supply, installation of O.S and other software into the desktop computers and satisfactory repair/replacement and maintenance during the 3 years comprehensive onsite warranty period.

12.6 The bidder should complete the work of supply and installation within the stipulated period as in clause 13.1 below

12.7 During the warranty period, the successful bidder will be required to repair/replace the defective components within one working day, failing which the bidder will be liable to pay a penalty of Rs.1000.00 per working day for next two days and Rs.2000.00 per working day thereafter. The bank guarantee shall be encashed if the penalty so levied is not paid by the bidder.

12.8 The bidder should comply with such directions as the CTD may issue from time to time for successful supply of the desktop computers and installation of software.

### **13. Supply of desktop computers and MS Office 365 Business Subscription:**

13.1 Supply of the 6+12 desktop computers and the MS Office 365 Business Subscription must be completed within 15 (fifteen) days from the date of issue of purchase order.

13.2 A 'summary of the Acceptance Report' from the office of the Commissioner of Commercial Taxes must be prepared and submitted to the Addl. Commissioner of Commercial Taxes (e-Governance).

13.3 100% of the contract value will be released within 40 days of supply of desktop computers and MS Office 365 Business Subscription, in the office of the Commissioner of Commercial Taxes, Gandhinagar, Bangalore.

### **14. Penalty for delay in delivery**

14.1 If selected bidder fails to supply the desktop computers as specified in Annexure (1)(A) and (1)(C) and MS Office 365 Business Subscription specified in Annexure (1)(C) under this tender notification, within 15 days' time from the date of issue of Purchase Order, a penalty of 2.5 % of total cost of bid amount, per week (maximum 4 weeks) will be deducted from the amount payable to bidder or recovered from the bank guarantee. This may be in addition to forfeiture of EMD.



**15. Termination of contract – CTD reserves the right to cancel the contract placed on the bidder if;**

- The bidder commits breach of any of the terms and conditions.
- The bidder goes in to liquidation voluntarily or otherwise.
- The service is found unsatisfactory.

**16. The procedure for payment of Tender Transaction fee and Earnest Money Deposit.**

- The website of e-Procurement portal is: <http://www.eproc.karnataka.gov.in/>.
- The home page of e- Procurement portal would appear as follows:

The bidder can pay the EMD and tender transaction using any of the following payment modes in the e-Procurement portal:

- Credit Card
- Direct Debit
- National Electronic Fund Transfer (NEFT)
- Over the Counter (OTC)

Note: In e-Procurement Portal, supplier has an option of withdrawing the bid by digitally signing to withdraw/cancel bid before the bid submission time /date.

Help Desk e(Procurement) : **080-25501216/25501227**

e-mail: [hphelpdesk.blr@intarvo.com](mailto:hphelpdesk.blr@intarvo.com)

Support timings: 9.00 am to 9.00 pm of all working days.

Sd/-

Tender Inviting Authority and  
Addl. Commissioner of Commercial  
Taxes (e-Governance), Bangalore

**Annexure-1(A) to tender notification no. No. CCW/CR.13/2015-16 dated 22<sup>nd</sup> June 2018**

**Desktop computers -Required number-6 (six)**

<b>Sl. No.</b>	<b>Feature</b>	<b>Specifications</b>
1	Processor	Intel core i5 -7400 Processor (3 GHz,up to 3.5 GHz with Intel Turbo boost Technology,6Mb cache or higher,4 cores)
2	Chipset & Motherboard	Intel Motherboard with Intel H87 Chipset or Higher.
3	RAM	8GB DDR4-2400 SD Ram (1066 MHz or higher) & non ECC Expandable to 16 GB or higher
4	HDD	1TB SATA 3.0-Gb/s Hard disk Drive with 7200 RPM or higher which alerts pre failure
5	Graphics	Intel HD Graphics 630 or any equivalent integrated graphics.
6	Display (Monitor)	18.5” LCD Monitor with 1366x768 Resolution @ 75Hz or higher, Aspect Ratio – 16:9
7	Ports	Ports: 6 USB 3.0 Ports (4rear-2 front), 2 Ps/2, 1 RJ-45 1 Giga bit LAN, 1VGA, 1 Audio in/out
8	Keyboard & Mouse	PS/2 or USB Keyboard (104/107 key), Optical scroll mouse.
9	Optical Drive	DVD Writer
10	Ethernet	Integrated Gigabit Network Connection
11	Operating Systems	Window 10 Professional with Recovery CD.
12	Certification	For OEM : ISO 9001 : 2015, For PC :Windows10/Windows7/Sin XP/DMI/Red hat certification, Energy Star 5.0 For Monitor : TCO 05
13	Warranty	3 Years Comprehensive on site

**ANNEXURE – 1(B) to tender notification no. No. CCW/CR.13/2015-16 dated 22<sup>nd</sup> June 2018**

**TECHNICAL SPECIFICATION – DESKTOP- Required No. 12(Twelve)**

<b>Sl. No.</b>	<b>Feature</b>	<b>Specifications</b>
1	Processor	Intel core i5 2300 Processor 2.8GHz with 6Mb L3 cache or higher
2	Chipset & Motherboard	Intel Motherboard with Intel H87 Chipset or higher.
3	RAM	4GB DDR3 Ram (1066 MHz or higher) & non ECC Expandable to 8 GB
4	HDD	500GB SATA 3.0-Gb/s Hard disk Drive with 7200 Ram or higher which alerts pre failure
5	Graphics	Intel HD Graphics or AMD integrated graphics or any equivalent integrated graphics.
6	Display (Monitor)	18.5” LCD Monitor with 1366x768 Resolution @ 75Hz or higher , Aspect Ratio – 16:9
7	Ports	Ports: 6 USB 3.0 Ports (4rear-2 front), 2 Ps/2, 1 RJ-45 1Giga bit LAN, 1VGA, 1 Audio in/out
8	Keyboard & Mouse	PS/2 or USB Keyboard (104/107 key), Optical scroll mouse.
9	Optical Drive	DVD Writer
10	Ethernet	Integrated Gigabit Network Connection
11	Operating Systems	Window 10 Home with Recovery CD
12	Certification	For OEM : ISO 9001 : 2015, For PC :Windows10/Windows7/Sin XP/DMI/Red hat certification, Energy Star 5.0 For Monitor : TCO 05
13	Warranty	3 Years Comprehensive on site

**Annexure-1(C ) to tender notification no. No. CCW/CR.13/2015-16 dated 22nd June 2018**

Open MS Office 365 Business -Required number: Four Subscriptions for one year for enabling five desktop computers for each subscription.

<b>Sl. No</b>	<b>Description of License</b>	<b>Quantity</b>
1	Open MS Office 365 Business subscriptions for one year having five	4 Nos.

**Annexure-2 to tender notification no. No. CCW/CR.13/2015-16 dated 22<sup>nd</sup> June 2018**  
**Undertaking on Office Premises**

This is to certify that -----has an office in the  
Bangalore. Relevant address proof is enclosed.

Company Secretary / Authorized Signatory

Name of Signatory:

Bidder Name:

Date:

Place: Bangalore

**Annexure-3to tender notification no. No. CCW/CR.13/2015-16 dated 22<sup>nd</sup> June 2018**  
**Manufacturer's Authorization Form**

To

The Commissioner of Commercial Taxes,  
VTK-I, Gandhinagar,  
Bangalore-560 009  
Karnataka.

Subject: Authorization letter for tender number Ref. \_\_\_\_\_ Dated

Reg: Tender Notification Number \_\_\_\_\_ Dt.

Dear Sir,

This is with reference to above subject of Procurement of .....for your department.

We would like to authorize M/s. \_\_\_\_\_ who is a business associate/partner of  
<OEM> in India to participate in the above tender, and execute the same if awarded.

We hereby extend our full support as per terms and conditions of the tender and the contract for the services offered against this invitation for tender offer by the M/s \_\_\_\_\_. We hereby commit to the tender terms and conditions and will not withdraw our commitments during the process and or during the period of contract.

Your faithfully,

For "Company Name"

"Name of the person"

"Designation"

**Annexure-4 to tender notification no. No. CCW/CR.13/2015-16 dated 22<sup>nd</sup> June 2018**  
**Details of the Bidder**

Sl. No.	Particulars		Details	
1.	Name of the Bidder			
2.	Address of the Bidder			
3.	Status of the Company (Public Ltd/ Pvt. Ltd)			
4.	Details of Incorporation of the Company			
	CIN			
5.	Details of Commencement of Business			
6.	Goods and Services Tax Registration Number(GSTIN )			
7.	Permanent Account Number (PAN)			
8.	Name & Designation of the authorized person to whom all references shall be made regarding this tender			
9.	Mobile Number of the Authorised person			
10.	Telephone No. (with STD Code)			
11.	e-Mail of the contact person:			
12.	Fax No. (with STD Code)			
13.	Website			
14.	Financial Details (as per audited Balance Sheets) (in Cr)			
15.	Year	2014-2015	2015-2016	2016-2017
16.	Net Worth			

17.	Turn Over			
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**Annexure-5 to tender notification no. No. CCW/CR.13/2015-16 dated 22<sup>nd</sup> June 2018  
Turnover Details**

**TO WHOMSOEVER IT MAY CONCERN**

This is to certify that the annual turnover furnished by << COMPANY NAME >> for last 3 years i.e. 2014-15, 2015-16, 2016-17 in the business of computer desktop and other IT products is as below. This is as per the Statement of Accounts which has been duly verified by me and found correct.

<b>Financial year</b>	<b>Total Turnover of the Company (Rs. in Lakhs)</b>	<b>Total Turnover from the business of supplying desktop computers and other IT products (Rs. in Lakhs)</b>
<b>2014-15</b>		
<b>2015-16</b>		
<b>2016-17</b>		

**Place:**

**Date:**

**Seal & Signature of  
Chartered Accountant**

**Annexure-6 to tender notification no. No. CCW/CR.13/2015-16 dated 22<sup>nd</sup> June 2018**  
**Undertaking on being not blacklisted**

This is to certify that M/s -----is not blacklisted by Government of Karnataka or any of its agencies for any reasons, whatsoever and not blacklisted by Central / any other State / UT / Government, or its agencies for indulging in corrupt, or fraudulent practices or for indulging in unfair trade practices as on 1<sup>st</sup>December2015.

Company Secretary / Authorized Signatory

Name of Signatory:

Bidder Name:

Date :

Place:Bangalore

**Annexure-7 to tender notification no. No. CCW/CR.13/2015-16 dated 22nd June 2018  
Certificates for having supplied and Installed 100 computer desktop computers at least to  
two Government departments for the years 2016-17 and 2017-18 in both the years**

<b>Year</b>	<b>Name of the Department /Agency</b>	<b>No. of computer desktop computers supplied and installed</b>	<b>Certificate Enclosed Yes/No</b>	<b>Remarks</b>
2016-17				
2017-18				

Company Secretary / Authorized Signatory

Name of Signatory:

Bidder Name:

Date :

Place: Bangalore

**Annexure-8 to tender notification no. No. CCW/CR.13/2015-16 dated 22<sup>nd</sup> June 2018**  
**Format for Declaration of Acceptance of Terms and Conditions in RFP**

To,

Sir/Madam,

Subject:

*Reference: Tender No:*

Sir/Madam,

I have carefully gone through the Terms & Conditions contained in the RFP document [No. \_\_\_\_\_] Regarding For Providing Annual Maintenance Contract (AMC) for desktop computers.

I declare that all the provisions of this RFP/Tender Document are acceptable to my company. I further certify that I am an authorized signatory of my company and am, therefore, competent to make this declaration.

Yours faithfully,

(Signature of the Bidder)

Printed Name:

Designation:

Date:

**Annexure -9 to tender notification no. No. CCW/CR.13/2015-16 dated 22<sup>nd</sup> June 2018**  
**Format for Undertaking on litigation(s)**

This is to certify that M/s -----is not involved in any major litigation that may have an impact of affecting or compromising the delivery of services as required under this RFP.

Company Secretary

Name of Signatory:

Bidder Name:

Date: Place:

**Annexure-10 to tender notification no. No. CCW/CR.13/2015-16 dated 22<sup>nd</sup> June 2018**

Power of Attorney executed by the Bidder in favor of the Principal Officer or duly Authorized Representative, certifying him as an authorized signatory for this Tender

To

The Commissioner of Commercial  
Taxes, VTK-I, Gandhinagar,  
Bangalore-560 009  
Karnataka.

Subject: Authorization letter for tender number Ref. \_\_\_\_\_ Dated \_\_\_\_\_

Reg: Tender Notification Number \_\_\_\_\_ Dt. \_\_\_\_\_

Dear Sir,

This is with reference to above subject of Procurement of .....for your department.

I/We, Managing Director/Partner of bidder M/s.....hereby solemnly authorize  
Shri . \_\_\_\_\_ who is a ...(Designation) of our company/LLP

For the purpose of representation and making statement, clarification and furnishing documents etc. with regard to procurement of desktop computers and software. The statement and clarification made by the said authorized representative is binding on us. I/we have attested his signature of the authorized representative as under.

Yours faithfully,

For “Company Name”

“Name of the person”

“Designation”

Signature of the Authorized representative

Attested