



**GOVERNMENT OF KARNATAKA
COMMERCIAL TAXES DEPARTMENT**

Office of the Commissioner of Commercial Taxes,
“Vanijya Therige Karyalaya,” 4th Floor,
Ist Main Road, Gandhinagar,
Bangalore – 560 009
Phone : 080-22258512
Fax : 080- 22342643

No. EFS/CR.31 /11 -12

Dated: 12.10.2011

TENDER NOTIFICATION

The Commercial Taxes Department (CTD) is expanding its existing IT infrastructure and providing facilities to the officers of the department to access the concerned information from anywhere, anytime basis. For this purpose, CTD intends to procure mini Laptops for the purpose of use of officers.

Bids are invited for supply of mini Laptops with configuration and specifications as per Annexure-1 to this notification.

The following are the terms and conditions under this tender notification.

1. The bidder should satisfy all the terms and conditions.
2. The bidder should be empanelled by the e-Governance Department, Government of Karnataka Vide G.O.No.DPAR.30 EGV-2008 dated 1st February 2010.
3. The bidder should be a licensed dealer of the product (Manufacturers' Authorization Form (MAF) shall be furnished in the format prescribed in Annexure-3).
4. CTD will not deal with any entity other than the authorized bidder, whatsoever the nature of relation with the bidder.
5. Bidders should not be associated, or have been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by the purchaser to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the goods to be purchased under this Invitation of Tenders.
6. Bidders shall not be under a declaration of ineligibility for corrupt and fraudulent practices issued by Government of Karnataka.

Scope of Work:

7. The bidder should supply the mini laptops covered under this Tender notification to the office of Commissioner of Commercial Taxes, Vanijya Therige Karyalaya-1, Gandhinagar, Bangalore-560 009.
8. The bidder should carry out the required configuration of the OS and softwares in the systems supplied.
9. The above should be demonstrated to the designated CTD Official, in the office of the Commissioner of Commercial Taxes (Karnataka), who will, only on satisfaction of the operation of the supplied systems, sign the Acceptance Report.

Warranty

10. Bidder should provide onsite warranty (including batteries) for 3 years from the date of supply at the locations through out the State where these mini laptops may be in use.
11. In case of a problem, the bidder should be able to resolve the problem within 1 working day in all District head quarter locations and within 2 working days in all other locations.

Conditions of Bid.

12. Bids should be valid for a period of 4 months from the last date fixed for submission of bids.
13. Bids should be submitted in the format provided in Annexure. The total cost should be all inclusive.
14. Bidders should pay EMD of Rs.10,000 by way of a DD drawn on “Commissioner of Commercial Taxes, Karnataka” payable in Bangalore. EMD would be returned to the unsuccessful bidders soon after the finalization of the bid. The successful bidder’s EMD will be returned after furnishing of Performance Bank Guarantee.
15. Bids should only be in the format prescribed in Annexure-3. Any additional notes/offers/conditions/etc must be a separate enclosure.
16. In Annexure – 2, for column 3 and 5, ‘price’, will be inclusive of all the costs such as Transportation, Taxes & duties, configuration and installation of OS, Software, etc.
17. CTD reserves the right to issue any amendment to this bid document at any time prior to 3 days before the last date for submission of bids. Such amendments to tender document will be intimated to all the vendors to whom the original tender document was circulated via e-mail or fax. After intimation, amendments shall be deemed to form an integral part of this tender document.

18. Communication from CTD will, inter alia, be by e – mail id provided in the empanelled list of e-Governance Department, Government of Karnataka, in G.O.No.DPAR.30 EGV-2008 dated :1st February, 2010. Bidders may provide alternate e – mail id for further communication.
19. The bids should be made in a sealed cover and should be super scribed with the words “Bid for Supply of mini Laptops”.
20. The last date for submission of tender is **18-10-2011, 4.00 P.M .**
21. The sealed cover should be delivered in the office of the Additional Commissioner of Commercial Taxes (GST), on the 4th Floor, Vanijya Therige Karyalaya, Gandhinagar, Bangalore. Bids received after **4.00 P.M., 18-10-2011**, will not be accepted.
22. The bids will be opened on **18-10-2011 at 5.00 P.M** in the presence of available bidders.
23. The Earnest Money Deposit (EMD) may be forfeited, if the bidder withdraws its bid during the period of bid validity or in case of successful bidder’s failure to furnish the performance bank guarantee.
24. The cost incurred towards bidding and submission of tender documents is the responsibility of bidders, regardless of the conduct or outcome of the tendering process.

Award of Contract

25. The Contract will be awarded to the successful Bidder whose Bid has been determined to be substantially responsive and has been determined as the Best Value Bid. The decision of CTD is final in this regard.
26. Purchase order, will be issued to the successful bidder, in the CTD format.
27. Commercial Taxes Department reserves the right to reject all or any of the tenders.
28. The successful bidder should enter into an agreement with CTD within 10 days of the receipt of the award of the contract based on the terms and conditions contained in this RFP document.
29. The bidder should furnish to the CTD by way of performance security an amount equivalent to 5% of the bid value in the form of a Bank Guarantee of any Nationalized Bank which shall remain in force till the expiry of warranty period of the mini Laptops supplied by the bidder. The bank guarantee (BG) will be returned to the bidder only after satisfactory supply, installation / integration of the mini Laptops and satisfactory repair/replacement and maintenance during the 3 year comprehensive onsite warranty period.
30. The bidder should complete the work of supply and integration within the stipulated period as in clause 32 below. Penalty at the rate of 1% of the cost of undelivered

products will be levied for the first week of delay and will be increased by 1% for each week upto a maximum of 10% and will be recovered out of the security Bank Guarantee furnished in terms of clause 28 above, in case the bidder fails to pay the said penalty to the CTD.

31. During the warranty period, the successful bidder will be required to repair/replace the defective components within one working day, failing which the bidder will be liable to pay a penalty of Rs.200-00 per working day for next two days and Rs.500-00 per working day thereafter for mini laptops and Rs.100-00 per working day for next two days and Rs.250-00 per working days thereafter. The bank guarantee shall be encashed if the penalty so levied is not paid by the bidder for any quarter within one month of CTD raising the penalty order.
32. The bidder should comply with such directions as the CTD may issue from time to time for successful supply and installation integration relating to the mini laptops.

Supply of Goods & Services & Payment:

33. Supply of the entire goods to the office the Commissioner of Commercial Taxes must be completed **within 3 days from the date of issue of purchase order.**
34. A 'summary of the Acceptance Report' from the office of the Commissioner of Commercial Taxes (from the designated CTD office) must be prepared and submitted to the Addl. Commissioner of Commercial Taxes(GST).
35. 80% of the contract value will be released within 30 days of supply in the office of Commissioner of Commercial Taxes.
36. The remaining 20% of the contract value will be released after completion of formalities as at 33 above.
37. **Penalty for delay in delivery** - If selected bidder fails to supply the entire goods under this tender notification, within three days time from the date of issue of Purchase Order, a penalty of 0.5 % of total cost of bid amount, per week (maximum 2 weeks) will be deducted from the amount payable to bidder. This may be in addition to forfeiture of PBG.
38. **Termination of contract** – CTD reserves the right to cancel the contract placed on the bidder if:
 - The bidder commits breach of any of the terms and conditions.
 - The bidder goes in to liquidation voluntarily or otherwise.
 - The service is found unsatisfactory.

Sd/-

Addl. Commissioner of Commercial Taxes(GST),

Annexure -1 to tender notification dated 12-10-2011

TECHNICAL SPECIFICATION – 10.1” MINI LAPTOP

Required No. 20

Sl.No.	Description	Specification
1	Processor	Intel Atom N450 processor(512KB L 2 cashe,1.66GHz, 667MHz FSB) or higher
2	Chipset	Intel or AMD Chipset or better
3	RAM	1 GB DDR3 or more
4	HDD	160 GB SATA or more
5	Graphics	Intel/AMD Graphics media accelerarator
6	Monitor	10.1” LED display
7	Ports	3 USB ports for Ethernet , 1* DC-in, 2* Audio jacks, Microphone-in/out, 1*VGA port, HDMI port, builtin keyboard speaker
8	LAN	10/100
9	WiFi	802.11 b/g
9	Card Reader	Integrated 4 in 1 card reader(Media Card Reader)
10	Bluetooth	Integrated Bluetooth
11	Webcam	Integrated 1.3 MegaPixel or higher Webcam
12	Ethernet	10/100/1000 MBPS LAN
13	Operating System	Microsoft Windows 7starter or higher preloaded with Windows 7 recovery CD
14	Certification	Energy Star 5.0, Windows 7/WindowsXP/Vista, DMI, ISO 9001.2000 certificate for OEM
15	Battery	6 cell battery with battery backup upto 6.0 hours or more
16	Weight	< 1.2Kgs including battery
17	Warranty	3 years comprehensive onsite warranty with 24x7 service support
18	Carry case	Carry case should be provided

Annexure -2 to tender notification dated 12-10-2011

Format for bidding

Sl.No.	Goods/Service	Price per 1 unit	No. of Units	Total price in Rs.
1	2	3	4	5
1	Mini Lap Tops		20	

“Price” is inclusive of all costs including cost transport, installation of OS, Software, etc.

1. I, _____ - Authorized representative of
(Name & Designation)

M/s _____ agree to all terms and conditions
(Name of the company)

specified in the Tender Notification.

Date:

Signature

Place:

Annexure -3 to tender notification dated 12-10-2011

Manufacturer's Authorisation form

Date:

To,

The Commissioner of Commercial Taxes,
VTK-I, Gandhinagar,
Bangalore-560 009
Karnataka.

Subject: Authorization letter for tender number Ref. _____ Dated _____

Reg: Tender Notification Number _____ Dt. _____

Dear Sir,

This is with reference to above subject of Procurement of mini LapTop for your department.

We would like to authorize M/s. _____ who is a business associate/partner of <OEM> in India to participate in the above tender, and execute the same if awarded.

We hereby extend our full support as per terms and conditions of the tender and the contract for the services offered against this invitation for tender offer by the M/s _____. We hereby commit to the tender terms and conditions and will not withdraw our commitments during the process and or during the period of contract.

Your faithfully,

For "Company Name"

"Name of the person"

"Designation"